

**APPLICATION FOR PUBLIC ACCESS TO RECORDS  
ROME CITY CLERK PUBLIC ACCESS OFFICER**

**I HEREBY APPLY TO INSPECT THE FOLLOWING REORDS**

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\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
REPRESENTING

\_\_\_\_\_  
MAILING ADDRESS

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**FOR AGENCY USE ONLY**

- ☐ **APPROVED/DENIED (REASON)**
  - ☐ **CONFIDENTIAL DISCLOSURE**
  - ☐ **PART OF INVESTIGATORY FILES**
  - ☐ **UNWARRANTED INVASION OF PERSONAL PRIVACY**
  - ☐ **RECORDS OF WHICH THIS AGENCY, IF LEGAL CUSTODIAN,  
CANNOT BE FOUND**
  - ☐ **RECORD IS NOT MAINTAINED BY THIS AGENCY**
  - ☐ **EXEMPTED BY STATUTE OTHER THAN THE FREEDOM OF  
INFORMATION ACT.**
  - ☐ **OTHER (SPECIFY)**
- 

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE / DATE

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**NOTICE**

**YOU HAVE THE RIGHT TO APPEAL THE DENIAL OF THIS APPLICATION TO THE  
HEAD OF THE DESIGNATED APPEALS OFFICER C/O ROME CITY CLERK'S OFFICE**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
BUSINESS ADDRESS

**YOU MUST FULLY EXPLAIN THE REASONS FOR SUCH DENIAL IN WRITING, WITHIN  
TEN (10) BUSINESS DAYS OF RECEIPT OF AN APPEAL.**

**I HEREBY APPEAL:**

\_\_\_\_\_  
SIGNATURE / DATE